

# **Smoke Rise Elementary SCHOOLWIDE DISCIPLINE PLAN 2008-2009**

## **SCHOOL GOALS / EXPECTATIONS**

- 1) Children are in school to learn and to allow others to learn.
- 2) Children are expected to be respectful, courteous, and helpful to others.
- 3) Children are responsible for their own behavior.
- 4) Children will respect our school and its property.

Defiant Behavior • Incentives • Aggressive Behavior • Zero Tolerance • Dress Code

## **Behavior Incentives**

Students at Smoke Rise Elementary are continually recognized for appropriate behavior.

The following are the “official” ways we recognize good behavior:

- Staff will provide verbal praise to children when they make good choices.
- Students with appropriate behavior will participate in special recognition activities. Examples include: Smoke Rise Live, recognition by school personnel, and special recognition activities.

## **Discipline Code**

### **LAYERS OF CONSEQUENCES FOR AGGRESSIVE & DEFIANT BEHAVIOR**

A student will start on “Degree M.E.” (Meets Expectations) every day upon arrival to school.

A student will move to Degree 1 for any behavior listed in the rules for Aggressive and Defiant Behaviors unless there is a special circumstance attached to the behavior. Each teacher will begin with Degree 1 Consequences in his/her classroom. Should a student’s behavior escalate to Degree 3, a behavior form is completed by the student and the teacher will contact the parents (i.e., agenda planner, daily behavior folder, email, phone call). \*A student who reaches Degree 5 two times in a 6-week grading period will be PLACED ON DEGREE 3 FOR THE REMAINDER OF THE GRADING PERIOD.

Each 6-week grading period starts with a “clean slate” for behavior.

(Least restrictive to most restrictive)

#### **Degree 1: 1st incident of Aggressive or Defiant Behavior in a school day**

The teacher will:

1. Make a PRIVATE statement with student about their behavior in a firm voice (away from the instructional area).

#### **Degree 2: 2nd incident of Aggressive or Defiant Behavior in a school day**

The teacher will:

1. Relocate the student within the classroom to the “Degree 2 Spot” (this will be in close proximity to the teacher) to continue work.
2. Make a PUBLIC statement to the student regarding his/her behavior.

### **Degree 3: 3rd incident of Aggressive or Defiant Behavior in a school day**

The teacher will:

1. Move the student to a co-teacher's classroom.
2. Give the student a Behavior Reflection Form (BRF) to complete.
  - a. What goal/expectation did you break?
  - b. What did you do?
  - c. How do you feel now?
  - d. A better choice would have been to: \_\_\_\_\_.
3. Discuss Behavior Reflection with the student.
4. Provide missed assignments/class work.
5. Notify the student's parent (i.e., agenda planner, daily behavior folder, email, phone call).

The parent will:

1. Sign the BRF and return to school the next day.

### **Degree 4: 4th incident of Aggressive or Defiant Behavior in a school day**

The teacher will:

1. Complete and submit discipline referral form to administrator.

The administrator will:

1. Assign action (i.e., conference, lunch detention, emergency removal, ISS, after school detention, out of school suspension).
2. Direct student to call parent to inform him/her of his/her behavior.
3. Consider referral to the Student Support Team (SST).

The student will be responsible for completing and turning-in all missed assignments.

### **Degree 5: 5th incident of Aggressive or Defiant Behavior in a school day**

The teacher will:

1. Complete and submit discipline referral form.

The administrator will:

1. Assign action (i.e., conference, lunch detention, emergency removal, ISS, after school detention, out of school suspension).
2. Direct student to call parent AGAIN to inform him/her of his/her behavior.

The parent will:

1. Attend a re-entry conference with the student and all adults involved. The child's parent must attend this conference for the student to return to school.

\*A student who reaches Degree 5 two times in a 6-week grading period will be PLACED ON LEVEL 3 FOR THE REMAINDER OF THE GRADING PERIOD.

### **Defiant Behavior**

- Lying
- Failing to follow a reasonable request
- Cheating, forging, plagiarism, etc.
- Stealing or hiding peer's personal property
- Teasing, taunting, instigating behaviors, mocking others
- Displaying inappropriate behavior in structured and non-structured areas
- Possessing or using of personal electronic devices: pagers, cell phones, Game Boys, iPod, etc.
- Arriving late to the classroom/activity without authorization
- Disrupting class or school environment
- Bickering between students

- Pounding on walls
- Making deliberate bodily noises
- Running and screaming in the halls
- Using equipment and materials in an unsafe manner

### **Aggressive Behavior**

- Verbal aggression towards others: name calling, swearing, put-downs, sexual innuendoes, etc.
- Physical aggression toward others – no mark or blood: horseplay that incites a reaction, throwing objects, in others’ personal space, pulling out chair from under others, etc.
- Possession of and/or looking at sexually explicit material: magazines, internet sites, etc.
- Tampering with school documents or school computers/equipment
- Known aggressive behavior between students at school-related functions
- Minor property damage—personal or school: overturning furniture, tampering with others’ work, knocking materials off desk in anger
- Inappropriate language or discussion: lewd language in halls or building, talking about off-campus drug usage, partying, etc.
- Damaging/defacing school property: food or drink in halls and classrooms, littering, graffiti, chewing gum
- Insubordination: mocking or sarcasm toward teachers/staff

### **Zero Tolerance**

- Serious physical aggression to anyone on school property during school activities: leaves marks or blood, fights, physical or sexual assaults, intentional harm with chemicals, equipment, school materials/supplies and intentional throwing objects that could cause physical harm or property damage, etc.
- Any behavior that incites panic, including threats or use of: written or verbal bomb threat, false fire alarms, firecrackers, smoke bombs, incendiary material, etc.
- Sexual harassment or sexual misconduct: threats, sexual gesture, inappropriate touching, reports of or exposing self to others, gross sexual language, etc.
- Possession of “how to” information on: weapons, bombs, dangerous or illegal substances
- Serious verbal or written threats to students or others: verbal statements to kill, shoot, injure, bringing weapons to school, hit list, or bringing an illegal substance to school
- Possession and/or trafficking of: suspected drugs, alcohol, look-alike paraphernalia, inhalants, attending school or a related function intoxicated, or suspicion of drug or alcohol use
- Any threats toward: teachers or staff, their property, or significant others on or off campus (written, verbal, physical actions, gestures, etc.)
- Intentional serious property damage – school or personal: fire setting, vehicle tampering, food tampering, vandalism, etc.
- Possession of weapons or look-alikes: guns, explosive materials, objects used as weapons, mace, pepper spray, creating a weapon, knives, etc.
- Serious stealing or attempts to steal
- Intentional elimination of bodily fluids or waste
- Leaving school property, school related activities, without written or appropriate authorization
- Harming oneself, suicide threats, or suicide attempts
- Bullying and victimization: targeted, repeated incidents that include aggressive collaboration by students, the use of racial, ethnic, religious, gender or handicapped slurs
- Gang or suppressive group related behaviors: signs, symbols, written, gestures, intimidating behavior towards others that include stalking, hatred statements, stare downs, etc.

## **Zero Tolerance Behavior—Consequences**

### **Degree 1 (1st Incident of Zero Tolerance)**

1. The teacher will complete discipline referral form and contact an administrator.
2. The administrator will phone the parent regarding Zero Tolerance Behaviors.
3. Administrator will determine if consequence requires more severe measures (i.e., out of school suspension or other measures).
4. Parent(s), student, administrator, and/or other related staff members to create a behavior plan PRIOR to the student returning to class. If a parent is unable to be located on the day of Zero Tolerance Behaviors, the student will be placed under constant supervision in the building away from the student body.

### **Degree 2 (3 incidents of Zero Tolerance Behaviors in a grading period)**

Above applies with each incident. Administrator/Teacher will consider referral to SST.

## **Smoke Rise Elementary Dress Code**

The atmosphere of a school must be conducive to learning. A student's appearance can positively or negatively impact the school climate. Students must adhere to DeKalb School System dress code requirements. Students who fail to comply with the DeKalb School System dress code requirements, as enumerated below, may be charged with Offense #8b—Refusal to Follow Instructions and/or Offense #19a—Repeated Violations of School Rules.

This code is not to be considered all-inclusive. The final determination of whether an item or style is objectionable is left to the judgment of school officials.

- Tops/shirts must fit properly and cannot be too tight or long. Tops must cover midriff. See through, mesh style, tank tops, low cut, muscle shirts and spaghetti straps are not permitted. Sleeveless sports jerseys may be worn with a t-shirt underneath.
- Bottoms must fit properly, worn at the waist, and cannot be oversized or too tight. Shorts and dresses are permitted and shall be of a length no shorter than the student's fingertips when his/her arms and hands are outstretched at the sides.
- Shoes must fit properly and attach to the entire foot. Flip-flops, mules, and shoes with wheels are unsafe and not allowed for school activities.
- No style or color of dress shall be identifiable to any gang or group other than the approved school clubs or groups.
- Dress is to be clean and free from holes and frays.
- Purses brought to school will remain in book bags except for occasional restroom breaks.

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**PLEASE SIGN AND RETURN TO YOUR CHILD'S TEACHER.**

Parent/Guardian's Name (print) \_\_\_\_\_ (signature) \_\_\_\_\_

Student's Name (print) \_\_\_\_\_ (signature) \_\_\_\_\_

Date \_\_\_\_\_ Daytime Phone Number(s) \_\_\_\_\_

**Smoke Rise Elementary Character Education Words**  
**2008-2009**

Character education is an important component to educating the whole child and something we value at Smoke Rise. Ms. Robinson, our counselor, will actively encourage and frequently recognize students who demonstrate good character. Good character counts at Smoke Rise! ☺

<b>Month</b>	<b>Character Trait</b>
August	School Pride
September	Respect for Others
October	Fairness
November	Citizenship
December	Compassion
January	Perseverance
February	Courage
March	Self-Control
April	Honesty
May	Self-Respect

Dear Smoke Rise Elementary School Families,

It's hard to believe how quickly this summer has gone by. I would like to take this opportunity to welcome back all returning students and families and offer a special welcome to all new students and families to Smoke Rise Elementary School. I look forward to working with all families this year to provide a dynamic, creative and trusting learning environment for everyone. This year our theme is "Smoke Rise Elementary—Where Every Family Matters!"

With your help, this year will be a great success. I can't wait to get started!

Sincerely,

Aaron Moore  
Principal